

Carnarvon Medical Service Aboriginal Corporation

Position Description

Title: Registered Nurse

Reporting to: Clinic Manager

Position Objective:

General Function & Tasks: focusing on screening and monitoring Chronic Disease and engaging with a multidisciplinary team in the area of Child Health

- ◆ Support the Clinic Manager to ensure that clients and CMSAC benefit from all Medicare Approved opportunities including through participation in Adult Health Checks, Health Assessment, Care Plan and PIP.
- ◆ Maintaining a recall system for clients within the Organisation that is effective and aids in the management of chronic disease care.
- ◆ To work in with the Clinic Manager and other Clinical Staff when required.
- ◆ Work closely and assist all healthcare professionals caring for patient.
- ◆ Will handle and be knowledgeable of all medical equipment utilised in the care of the patient.
- ◆ Perform all Nursing duties in accordance with the State Nursing Act.
- ◆ Provide monthly operational reports to Clinic Manager.
- ◆ Abide by the CMSAC Code of Conduct
- ◆ Sign and adhere to the CMSAC Confidentiality Agreement
- ◆ Familiarise oneself and adhere to the directions of the CMSAC Policy Manual
- ◆ Maintain and organise equipment surgical supplies to the outreach clinic.

**CEO
CMSAC**

As the occupant of this position, I have noted the statement of duties and responsibilities as detailed in this document.

NAME	SIGNATURE	DATE
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